

**Longview News-Journal**  
**The Marshall News Messenger**  
**10<sup>th</sup> Annual Job Fair**  
**Exhibitor Information**

- Date, Time and Location:** Tuesday, March 27, 2007  
9:00 a.m.-2:00 p.m.  
Maude Cobb Activity Center/100 Grand Blvd./Longview, TX
- Set-up and Clean-up:** You may begin setting up your exhibit on Monday, March 26<sup>th</sup> from 12 Noon until 4:00 p.m. You may also set up your booth on Tuesday, March 27<sup>th</sup> from 8:00 a.m. until 8:30 a.m. All exhibits should be completely set up by 9:00 a.m. on March 27<sup>th</sup>. Breakdown of exhibits should not take place prior to the closing of the **Job Fair** at 2:00 p.m. Move-outs must be complete by 4:00 p.m. on March 27<sup>th</sup>.
- Exhibit Area:** The size of your exhibit area will vary depending on the type of package purchased.  
*\* Gold Sponsorship Package: exhibit area will be 16' x 20' equaling 4 booths*  
*\* Silver Sponsorship Package: exhibit area will be 8' x 20' equaling 2 booths*  
*\* Fashion Show Sponsorship Package: exhibit area will be 8' x 10' equaling 1 booth*  
*\* Booth Package will be 8' x 10' equaling 1 booth*  
Please refer to the "Exhibitor Packages" sheet for a more detailed description of sponsorships and booth packages.  
Each package will include tables, chairs and one exhibitor sign. Extension cords are not provided.
- Space Assignments:** Space is limited and is given on a first come first serve basis. You may designate your booth preference in priority from first choice to third choice according to the booth layout enclosed. The *Longview News-Journal* and *The Marshall News Messenger* reserve the right to make changes to the floor plan if the change proves to be beneficial to the event.
- Seminars:** Gold Sponsorship seminars will be from 9:00-9:20 a.m. and 10:00-10:20 a.m.  
One Silver Sponsorship seminar will be from 12:30-12:45 p.m.  
The second Silver Sponsorship seminar will be from 1:00-1:15 p.m.
- Exhibitor refreshments and lunch:** Light refreshments will be available to event exhibitors throughout the day and box lunches will be available from 10:30 a.m.-1:30 p.m. The number of box lunches available to exhibitors will be determined by the number indicated on the *Exhibitor Registration* form. All refreshments and drinks are available on a first come first serve basis.
- Liability:** The *Longview News-Journal* and *The Marshall News Messenger* are not responsible or liable for loss or damage of equipment or property.
- Questions:** If you have any questions please feel free to contact a representative in the Classified Department. In Longview, Terry Florich at 903-232-7293 or Paula Brown at 903-232-7291 or by fax at 903-236-3874. In Marshall, please contact Dianne Gray at 903-927-5973.